



**GREATER TZANEEN MUNICIPALITY  
GROTER TZANEEN MUNISIPALITEIT  
MASIPALA WA TZANEEN  
MASEPALA WA TZANEEN**

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Tropical Paradise

**MINUTES OF THE 4<sup>TH</sup> SPECIAL COUNCIL MEETING FOR 2024/2025  
FINANCIAL YEAR OF THE GREATER TZANEEN MUNICIPALITY HELD AT  
OLD FIRE HALL, ON MONDAY, THE 30<sup>TH</sup> OF SEPTEMBER 2024 AT  
12H00.**

**PRESENT**

**The Speaker**

**Councillor S Tiba**

**COUNCILLORS**

**As per attached attendance register (Annexure "X")**

**OFFICIALS**

**The Acting Municipal Manager and  
The Director Electrical Engineering  
The Director PED  
The Director Engineering Services  
The Acting Director Community Services  
The Chief Financial Officer  
The Acting Director Corporate &  
The Manager Council Support  
The Manager Legal  
The Safety and Security Officer  
The Committee Clerk  
The Committee Clerk  
The MPAC Secretary  
The Assistant Communication Student  
The Assistant Communication Officer  
The Assistant Communication Officer  
The Assistant Communication Officer  
The Communication Student  
The Speaker's secretary  
The Mayor's PA**

**Mr F Mthetwa  
Mr BM Mathebula  
Mrs HO Tshisevhe  
Ms M Machumele  
Mr. CM Maeta**

**Ms. MW Baloyi  
Mr. J Ramafala  
Mr MK Makhubele  
Mrs FS Makhubele  
Ms. MB Maake  
Ms K Modjadji  
Mr S Maila  
Ms. P Muchavi  
Mr. T Manyama  
Ms T Ramatseba  
Ms. PM Malatsi  
Ms. CM Gaisa  
Ms. B Kgatla**

**TRADITIONAL AUTHORITIES**

<b>The Maake Traditional Authority Representative</b>	<b>Dr M Maake</b>
<b>The Muhlava Traditional Authority Representative</b>	<b>None</b>
<b>The Bathlabine Traditional Authority Representative</b>	<b>None</b>
<b>The Mmamabolo Traditional Authority Representative</b>	<b>Mr RA Sehlapelo</b>
<b>The Modjadji Roya Council Representative</b>	<b>Mrs SM Modjadji</b>
<b>The Valoyi Traditional Authority Representative</b>	<b>Mr VR Mhlongo</b>
<b>The Nyavana Traditional Authority Representative</b>	<b>None</b>
<b>The Sebela Traditional Authority Representative</b>	<b>None</b>

## **1. OPENING AND WELCOME**

Councillor S Matiane opened the meeting with prayer and the Speaker, Councillor MS Tiba welcomed everyone present in the meeting.

The Speaker, Councillor MS Tiba further indicated that the Council meeting is held on the last day of September concluding the heritage month where all observed many events being celebrated.

## **2. APPLICATIONS FOR LEAVE OF ABSENCE AND THE SIGNING OF THE ATTENDANCE REGISTER**

**The applications for leave of absence were received from the following:**

- Councillor L Ramalepe
- Councillor C Dreyer
- Councillor SV Mahlawule
- Councillor NR Lefuphane
- Councillor E Ntimbane
- Councillor S Malatji
- Councillor C Stoltz
- Councillor H Malatji
- Councillor S Thobejane
- Councillor G Makhubele (arrived at 12H51)
- Councillor S Mathole
- Councillor C Bredenkamp
- Councillor M Ngomane
- Councillor T Phiri
- Councillor N Mukanzi
- Councillor R Mabuza (left early)
- The Chairperson of GTEDA Board, Mr MZ Mawasha
- The Municipal Manager, Mr D Mhangwane
- The Director Community Services, Mr C Ntimbani
- The Nyavana Tribal Authority Representatives, Mr. P Mabunda
- The Muhlava Traditional Authority Representative, Mr NW Mushwana

### **RESOLVED**

**That the applications for leave of absence received be granted as follows:**

- Councillor L Ramalepe
- Councillor C Dreyer
- Councillor SV Mahlawule
- Councillor NR Lefuphane
- Councillor E Ntimbane
- Councillor S Malatji
- Councillor C Stoltz
- Councillor H Malatji

- Councillor S Thobejane
- Councillor G Makhubele (arrived at 12H51)
- Councillor S Mathole
- Councillor C Bredenkamp
- Councillor M Ngomane
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- The Chairperson of GTEDA Board, Mr MZ Mawasha
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- The Muhlava Traditional Authority Representative, Mr NW Mushwana

### **3. PRESENTATION (IF ANY)**

None.

### **4. OFFICIAL NOTICES**

- 4.1 The Acting Municipal Manager, Mr. F Mthetwa announced that the deputy Minister of Public Works and Infrastructure Sihle Zikalala will be visiting ward 23 tomorrow the 1<sup>st</sup> of October 2024 to access the progress of road at Zangoma/ Mariveni projects.
- 4.2 The Acting Municipal Manager, Mr. F Mthetwa announced that the Imbizo will be held on Wednesday 3 October 2024 at Ward 25 Ntsako Sports field next to Nyantshiri Primary School at 10H00.
- 4.3 The Acting Municipal Manager, Mr. F Mthetwa indicated that the IDP rep forum will be held at Ward 25 on the 4 October 2024.
- 4.4 The Acting Municipal Manager, Mr. F Mthetwa announced that the Municipal Sports Team as approved by Council will depart to Eastern Cape (East London) next Saturday 5 October 2024.
- 4.5 The Acting Municipal Manager, Mr. F Mthetwa expressed his condolences to the Sekopane family for the passing of Mr Piet Sekomane who lost his life due to car accident. Mr Piet Sekomane was an employee of Greater Tzaneen Municipality, employed as a

Senior Electrical Assistant under Electrical Engineering Department.

**5. GIFTS AND FAVORS**

None.

**6. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER**

6.1 The Speaker, Councillor MS Tiba indicated that the cut-off date for the wards feedback meeting is 06 October 2024 all wards who did not hold their feedback meetings should have their meetings on that date.

**7. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

None.

**8. MOTIONS OR PROPOSALS DEFERRED FROM THE PREVIOUS MEETINGS**

None.

**9. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY THE CHAIRPERSON**

9.1 The Speaker, Councillor MS Tiba expressed his condolences to the Gordan family for the passing of Mr. Pravin Gordan who served many years as the member of Parliament.

**10. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY OTHER MEMBERS**

10.1 The Whip, Councillor G Malatji expressed his gratitude for the success of repatriation of 42 members from Zimbabwe and Zambia, and bringing closure to the families of the combats.

10.2 The Whip, Councillor G Malatji expressed his condolences to the families of the victims who lost their lives due to accidents on the R529 road between Letsitele to Mafarana and at the road between Rita to Zangoma. May their soul rest in peace.

10.3 Councillor N Mohonone congratulated the month of September, his birth month, and that his birthday was on the 26 September 2024. He further highlighted that the September babies have blessings and blessed opportunities.

A moment of silence was observed by all present in the meeting.

**11. OUTSTANDING MATTERS.**

None.

**12. PETITIONS**

None.

**13. MOTIONS**

None.

**14. REPORT FROM AUDIT COMMITTEE**

(ITEM A25 was approved by Council)

**15. REPORT FROM GTEDA**

None.

**16. REPORT FROM MPAC**

None.

**17. REPORT FROM RULES AND ETHICS COMMITTEE**

None.

**18. INPUTS BY THE TRADITIONAL LEADER**

None.

**19. REPORT FROM PORTFOLIO COMMITTEES**

(ITEM A27 AND A28 were approved by Council)

**20. REPORTS IN COMMITTEES**

(ITEM A24 was approved by Council)

**21. URGENT REPORT – ALLOWED ONLY WITH THE CONSENSUS OF THE CHAIRPERSON**

None.

**22. RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE MEETINGS FOR THE PERIOD SEPTEMBER 2024.**

(The recommendations were approved as mentioned below)



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**"CONFIDENTIAL"**

**A 24 REQUEST FOR EXTENSION OF ACTING APPOINTMENT FOR THE  
POSITION OF DIRECTOR CORPORATE SERVICES.**

**(E/C 2024 09 17; C 2024 09 30)**

**Personnel**

**RESOLVED**

- a) That Council extend the appointment of Mrs. MW Baloyi, as the acting Director Corporate Services from 1 October 2024 to 31 December 2024, or upon the appointment of the Director Corporate Services whichever comes first.
- b) That after Council has approved the acting extension Director Corporate Services, submission be made to MEC for COGHSTA in compliance with Section 56 (1) (c) of the Municipal Systems Amendment Act No.3 of 2022.

**Signed by the Speaker** *[Signature]*  
**Councillor MS Tiba.....**



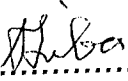
**A 25 AUDIT COMMITTEE REPORT TO COUNCIL FOR THE FOURTH QUARTER OF  
2023/2024 FINANCIAL YEAR**

**(C 2024 09 30)**

**(12/2/3/1/9)**

**RESOLVED**

1. That Council note the report of the Audit Committee for the fourth quarter of 2023/2024 financial year.
2. That Council note the third quarter Risk Management Committee report for 2023/2024 financial year.
3. That Management should consider all the recommendations provided by the Audit Committee.
4. That the Audit Committee report for the fourth quarter be referred to MPAC.
5. That the third quarter Risk Management Committee report be referred to MPAC.
6. That the third quarter Internal Audit report be referred to MPAC.
7. That Council note the approved Internal Audit Charter for 2024/2025 financial year.
8. That Council note the approved Internal Audit Annual Plan for 2024/2025 financial year.
9. That Council approves the Audit Committee Charter for the 2024/2025 financial year.

**Signed by the Speaker**   
**Councillor MS Tiba**.....

**A26 REPORT TO MUNICIPAL COUNCIL: SUBMISSION OF AN ACTION PLAN ON THE  
TRANSFER OF EMPLOYMENT CONTRACTS, ASSETS, LIABILITIES, RIGHTS,  
AND OBLIGATIONS TO THE MUNICIPALITY AND DEREGISTRATION OF GTEDA  
FROM THE CIPC**

(15/1/4/2)

(E/C 2024 09 23; C 2024 09 30)

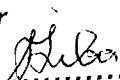
**RESOLVED**

Council resolves that: -

- 1.1. The process proposed by the Board for the transfer of employment contracts to the municipality in terms of Section 197 of the Labour Relations Act 66 of 1995, assets of the entity and deregistration of the private company that is the entity that carried out the business of socio-economic development in Greater Tzaneen in terms of the Companies Act 71 of 2008 and Income Tax Act 58 of 1962 is adopted (See attached Annexure: '**TRANSFER AND DEREGISTRATION ACTION PLAN**').
- 1.2. The existence of GTEDA and the Board of Directors' term of office is extended to 30 June 2025 or the conclusion of the transfer and disestablishment processes (whichever comes first), to attend to the business of the entity and to perform its duties relating to the transfer and disestablishment.
- 1.3. The Municipal Manager monitors and regularly updates the Council on the implementation of the plan to its logical conclusion.
- 1.4. The Board attends Council meetings as requested or required, and the CEO is empowered to represent the Board in consultation with the Board Chairperson when the Board is unable to attend.

**Signed by the Speaker**

**Councillor MS Tiba.....**



A 27 AFRICA TRAVEL WEEK REPORT (TOURISM INDABA)

(C C2024 09 30)

(15/1/4/5)


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**RESOLVED**

- a. That Council notes the Africa Travel Week Report (Tourism Indaba).
- b. That Council notes the proposed programmes for implementation.

*Signed by the Speaker*

*Councillor MS Tiba*.....




**A28 REPORT ON WATER SERVICES INFRASTRUCTURE UPGRADING,  
REHABILITATION AND EXPANSION PROGRAMME**

**(C 2024 09 30)** **(16/1/1R)**

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**RESOLVED**

- a) That Mopani District Municipality be requested to do the refurbishment and upgrade of critical/ components of the Tzaneen Wastewater Treatment Works (WWTW).
- b) That Mopani District Municipality be requested to refurbish and upgrade Tzaneen Dam WTW and Georges Valley WTW.
- c) That Asbestos (AC) Water pipeline be replaced by Mopani District Municipality in the following sections Tzaneen Town, Lenyenye and Nkowankowa
- d) That the upgrading of bulk distribution pipelines be done by Mopani District Municipality.
- e) That the new development focuses on new stands for commercial, industrial and residential areas.
- f) That after Council has approved the report, the resolution be sent to Mopani District Council for consideration.
- g) That Council approves that the Greater Tzaneen Municipality should be a Water Service Authority, while acknowledging the SLA signed between the Greater Tzaneen Municipality and Mopani District.

**Signed by the Speaker**   
**Councillor MS Tiba**.....

**B13 REPORT TO COUNCIL: ADOPTION OF REVIEWED SPATIAL DEVELOPMENT  
FRAMEWORK (SDF) OF GREATER TZANEEN MUNICIPALITY 2024 -2029**

(15/1/4/1)

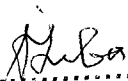
(EC 2024 09 17; C 2024 09 30)

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**RESOLVED**

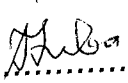
- a) That Council adopts the reviewed Spatial Development Framework 2024-2029.  
(Attached as Annexure A).
- b) That the adopted SDF be published in the Local media and Provincial Gazette  
within fourteen (14) calendar days of the decision of Council in accordance with  
Section 8 (8) of the SPLUMA By-law of Greater Tzaneen Municipality.

**Signed by the Speaker**  
**Councillor MS Tiba.....**



**B 14 WAGE & SALARY INCREASE: 2024/2025 – FINANCIAL YEAR****(E/C 2024 09 17; C 2024 09 30)****(5/1/P)****RESOLVED**

- a) That Council takes cognizance of the agreement on wage/salary increases for the period 1<sup>st</sup> July 2024/2025 financial periods.
- b) That it be noted that a 4.5% across the board increase with effect 1<sup>st</sup> July 2024 and 1.5% from 1 March 2025 must be implemented for all employees (excluding Section 56/57 managers).
- c) That Council notes that the Tzaneen Municipality 2024/2025 approved budget provides for a **6%** wage/salary increase.
- d) That notches be approved and implemented with effect from 1 July 2024.
- e) That the implementation of the 2024/2025 financial year salary and wage increase be effected retrospectively from 1 October 2024.
- f) That it be noted that other fringe benefits e.g., the medical aid subsidy and allowances coupled to the wage/salary increase will be adjusted according to prescriptions in the agreement.
- g) That the audited salary and notch increases as audited by the Internal Audit Division be approved and implemented with effect from 1 July 2024. Audited salary and notch increases are attached as Annexure "A".

**Signed by the Speaker**   
**Councillor MS Tiba.....**

**23. CLOSURE.**

**THE MEETING ADJOURNED AT 13H53**

**APPROVED AND CONFIRMED**

**CHAIRPERSON**

A handwritten signature in black ink, appearing to be 'J. L. B.', is written to the right of the word 'CHAIRPERSON'.